



**Division of Criminal
Justice Services**

Request for Criminal Procedure Law (CPL) PL 160.55 Seal Verification

This form should be used to request verification from the Division of Criminal Justice Services (DCJS) that a CPL 160.55 seal has been applied to your New York State criminal history record.

To receive verification, please complete, print, sign and mail this form, along with a copy of the court’s CPL 160.55 Seal Order, to:

NYS Division of Criminal Justice Services
Correspondence Unit – 5th Floor
80 South Swan Street
Albany, NY 12210

NOTE: DCJS will not provide verification of a CPL 160.55 Seal without a copy of the court signed Seal Order.

REQUIRED INFORMATION:

INDIVIDUAL’S Name: _____

(Name as it appears on Seal Order, if different): _____

INDIVIDUAL’S Date of Birth: _____

INDIVIDUAL’S Current Mailing Address: _____

OR, if attorney/advocate making request on behalf of client:

Attorney/Advocate’s Name and Address: _____

Signature: _____ Date: _____